

Mahoning County

BUILDING INSPECTION DEPARTMENT
ROOM 201, 50 WESTCHESTER DR Ph. 330.270.2894
YOUNGSTOWN, OHIO 44515 Fax 330.270.2898
www.mahoningcountyoh.gov



APPLYING FOR A RESIDENTIAL BUILDING PERMIT

1. The **Address** and **Township** of the job site.
2. A **Zoning Permit** from the Township, City or Village. A **Site Plan** is required with the drawings.
3. A **Flood Plain approval** from Mahoning County Planning Commission is required for all county projects.
4. A **Sewer Tap Permit** from the Sanitary Engineers (County or Youngstown City) or a **Septic Permit** from Bd. of Health.
5. A **Downspout Permit** from the Board of Health.
6. The names of the sub-contractors (heating, electric and plumbing) must be licensed with Mahoning County or Youngstown City (work within city limits).
7. **Plan Review** usually takes about one to two working days.
8. Two sets of residential plans, **drawn to scale** and in accordance with the **2019 Residential Code Of Ohio** specifications and the information shown on attachment.
9. The following must be shown:
 - a) Building & Utility locations on site
 - b) Footer sizes and depths
 - c) Foundation details
 - d) Floor construction
 - e) Wall construction
 - f) Roof construction
 - g) Insulation
 - h) Anchor bolt sizes and spacing
 - i) Energy Code compliance

BUILDING DEPARTMENT FEES

1. Our **permit fee** is \$2.50 per \$1,000.00 of the Construction Cost Index Method, plus a \$10.00 flat fee.
2. The **Heating Permit** is \$50.00 for the 1st unit. Additional units, or unit replacements only, are \$25.00 per unit.
3. Plus 1% State Assessment fee.
4. The sum of the above will give you your **total fee**.
5. If work starts without a permit an administrative fee, which is two times the permit fee, will also be applied.
6. For additional information, and a list of flat fees, please see the Building Department Fee Schedule on the web site.

NUMBERS TO CALL FOR A PERMIT

FLOOD PLAIN	Planning Commission	(330) 270-2890
BUILDING	Building Inspection	(330) 270-2894
SEWER TAP	County Sanitary Engineers	(330) 793-5515
	Youngstown Sanitary Engineers	(330) 742-8800
SEPTIC/Downspout	Board of Health	(330) 270-2855
ELECTRICAL	Central Electric Inspection	(330) 744-5239
PLUMBING	Board of Health	(330) 270-2855
H.V.A.C./Fireplace	Building Inspection	(330) 270-2894